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OUR FINANCIAL POLICY

We are dedicated to providing the best possible care for you, and we want you to completely understand our financial policies.

1. Payment is due at the time of service unless arrangements have been made in advance by your carrier. We accept cash, check, Visa, MasterCard and Discover.
2. Keep in mind that your insurance policy is basically a contract between you and your insurance company. As a service to you, we will file your insurance claim if you assign the benefits to the doctor, in other words, if you agree to have your insurance company pay the doctor directly. If your insurance company does not pay our practice within a reasonable period, we will have to look to you for payment. If we later receive a check from your insurer, we will refund any over payment to you.
3. We have made prior arrangements with many insurance companies and other health plans to accept an assignment of benefits. We will bill them, and you are required to pay a copay at the time of your visit. If there is any co-insurance amount, you will be responsible for these. For health plans that have high deductibles, we may require that you give us a health savings account or credit card account to charge after claims are processed. You may opt for making a deposit of either co-insurance or deductible amount if these estimated costs are known.
4. Not all insurance plans cover all services. In the event, your insurance plan determines a service to be “not covered”, you will be responsible for the complete charge. Payment is due upon receipt of a statement from our office.

We can not guarantee that your health plan will cover any or all services rendered. All insurance companies have a disclaimer that they will not guarantee any payments until claims are processed.

5. We have set administrative fees for non-medical services that you may request from our office, to cover the costs and time that it takes to fulfill these services. Examples of such services are requests for medical records, filing of FMLA, utility forms or related forms/paperwork, but are not limited to these.
6. For any outstanding balance due to the office that is not paid within 30 days and another statement has to be mailed, an additional statement fee may be applied. For balances not paid after several statements or verbal reminders, we reserve the right to send your account to a collection agency and add the cost of collection services into the total balance. In addition, any checks returned by your financial institution will be charged an returned check fee.